



## **Revised Health Screening Policy and Procedure**

Created: March 22, 2022

Reference: Ministry of Education Updates March 9, 2022, Early Years Act 2014

Approved by the Board of Directors:

### **Policy**

Orde Day Care is committed to providing a safe and healthy environment for staff, children, and families. Orde Day Care will take every reasonable precaution to minimize the risk and spread of COVID-19 within our centre,

Orde Day Care Centre must follow all applicable Health and Safety Legislation to ensure the safety, health, and well being of the children in our care. The safety and wellness of our staff is paramount, and modifications will be made to current policy and practice requirements as the Ontario Ministry of Health and Toronto Public Health directives evolve.

### **Purpose**

To ensure that all employees are aware of, and adhere to, the directive established by the Ministry of Education and Toronto Public Health, regarding health screening prior to entering the childcare centre

### **Procedure**

Parents and staff will receive a copy of the most recent Toronto Public Health screening tool upon enrolment or employment to their email.

<https://www.toronto.ca/wp-content/uploads/2021/06/994c-Screening-Questionnaire-Child-Care-Day-Camp-School.pdf>

All children and staff who enter the building must complete a daily check of their health prior to entering the building using this tool. Orde Day Care staff will not confirm completion of this screening and relies on the good will and honesty of all families and staff to complete and not come to work or daycare when of ill health

Regular updates of this screening will be sent through [families@ordedaycare.org](mailto:families@ordedaycare.org) and [staff@ordedaycare.org](mailto:staff@ordedaycare.org) as it is revised

Staff who accept children at the entrance of the school will observe children for any indicators of ill health. Staff will engage the family member for any further health information should it be required

The observation of the child prior to attending and subsequent discussion with the family member is required by the Early Years and Childcare Act.

Children and staff will be requested to sanitize their hands at the entrance of the building prior to entering and upon arrival into the program room.



**Rapid Testing:**

Biweekly shipments of Rapid Antigen tests (RATs) will be provided to symptomatic staff and child, or to those children who return from an unplanned absence, as they become available from the Province

**Policy and Procedure Review:**

This policy and procedure will be reviewed and signed off by all employees before commencing employment, annually, and at any time changes are made.

I acknowledge receipt of Orde Day Care Centre **Revised Health Screening Policy and Procedures**. I understand it is my responsibility to read, understand, and comply with the **Revised Health Screening Policy and Procedures**. I understand that if I have questions, at any time, regarding the **Revised Health Screening Policy and Procedures**, I will consult with my immediate supervisor.

Please read the **Revised Health Screening Policy and Procedures** carefully to ensure that you understand the policy and procedures before signing.

Staff Name	Supervisor Name:
Staff Signature:	Supervisor Signature:
Date:	Date: